

PHOTOGRAPHY - SWIMMING & AQUATICS PROGRAMS AND OTHER SCHOOL EVENTS

Issues around photography

- While it is understood that parents and schools may wish to have a photographic record of their child's/student participation there are safety and privacy issues relating to who is taking the photos, for what purpose and how to protect the identify of other students who may not wish to have their photo taken or where schools are required to protect their identity.
- We have a responsibility to ensure the safety of all our students and it is reasonable for the school community to develop a position on the taking of photos (still and video) at off-site swimming & aquatic activities.

Centre Management Policy

- The DECD Instructor in Charge of swimming /aquatics should determine the Centre Management's policy on photography in their centre and inform schools of this policy which takes precedence.

DECD Swimming & Aquatics Program Photography

- We will provide both the Centre management and the DECD Instructor in Charge a copy of our photography policy and procedures in advance of their attendance for comment and support or further negotiation where required.
- Once agreement has been reached the policy will be communicated to all key stakeholders (centre management, program staff, school staff and parents) to assist with the appropriate implementation and monitoring.
- Our school discourages photography by parents given the difficulty in ensuring other children are not identifiable in their photos and who has a legitimate reason for taking photographs, especially where the pool is open to the general public at the same time.
- The school may identify a person (teacher or parent) to take photographs for school purposes.
- Anyone taking photos should have prior approval and be easily identified as having approval by wearing a school badge for identification.
- The photographer should show the photos they have taken to any instructor or teacher upon request.
- Where the DECD Instructor in Charge wishes to take photographs for their program, approval needs to be sought from schools in advance explaining the reason and purpose of the photography and the photos made available to schools for their final approval.
- Unless otherwise agreed photos should not enable the students involved to be identified.

- Unless otherwise agreed photos should not enable the instructor(s) involved to be identified.
- Schools have the authority to decline requests for the centre to take photographs of their students.

School assemblies and events other than Aquatics or Swimming Lessons.

- Photographs taken by parents should not include other students, especially where they can be identified.
- Use of camera/ camera phones at school or during school activities by students is not permitted.

To be included in letter going home about the event.

We understand that some parents may wish to record their children's participation in this assembly/event.

In order to ensure the privacy of all students, please be aware that any vision or photographs taken must be for personal use only.

Images taken of students other than your child should not be placed on public forums such as *Facebook* or *You Tube*.

We appreciate your respect and co-operation

Approved by Governing Council February 17th 2015