



BLACKWOOD PRIMARY SCHOOL

4 Seymour Street, Eden Hills 5050
Telephone: 82785355 Facsimile: 83702602

*An IB school valuing, supporting and inspiring
a community of lifelong learners*

Principal: Kris Robson
Email: dl.0565.info@schools.sa.edu.au



Enrolling in RECEPTION, YEAR 1, YEAR 2

Blackwood Primary School's Information Communication Technology Agreement

Updated 2019

ICT Agreement

Please read the following pages (2-3) and return the front page 1 signed and dated to the front office with the enrolment form.

Please return ICT Agreement Form

I have read this agreement on the following pages and I am aware of the school's procedures to maintain safe, responsible and respectful use of ICT.

Enrolling Student's name: _____

Name of parent/caregiver: _____

Signature of parent/caregiver: _____ **Date:** _____

Please note that this agreement will remain in place as long as your child is enrolled at this school. If it becomes necessary to add/amend any information/expectation, you will be advised in writing. Please fill in this slip and return to school as soon as possible so that students will be able to use school ICT equipment, and keep a copy of the agreement for your own reference.



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ICT Agreement

ICT plays a major role in the teaching and learning at Blackwood Primary School. It also plays a large role in the lives of many of our students out of school. It is very important for our students to experience the many benefits at our school.

Responsibilities

Department for Education and School

- Every reasonable effort is made by Department for Education schools and Department for Education administrators to prevent children's exposure to inappropriate content when using the department's online services. Department for Education recommends the use of appropriate Internet filtering software for students when at home and other locations. More information about Internet filtering can be found at www.acma.gov.au (Australian Communications and Media Authority), www.netalert.com (NetAlert), www.kidshelp.com.au (Kids Helpline) and www.bullyingnoway.com.au (Bullying No Way).
- Welcome enquiries from parents/caregivers or students about the safe, responsible and respectful use of ICT.

While every reasonable effort is made by schools, preschools and Department for Education administrators to prevent children's exposure to inappropriate content when using the department's online services, it is not possible to completely eliminate the risk of such exposure. In particular, Department for Education cannot filter Internet content accessed by your child from home, from other locations away from school (or preschool) or on mobile devices owned by your child. Department for Education recommends the use of appropriate Internet filtering software

Staff

- Promote the '8 Ps' of safe, responsible and respectful use of ICT with students. The level of this will depend on the age group and needs of the students. Part of this is included in the Keeping Safe Children Protection C535 curriculum. The '8 Ps' are a major part of the Year 6/7 classes' Unit of Inquiry on 'Digital Citizenship' every 2 years.
- Make every reasonable effort to filter and monitor Internet usage at school.
- Respond to any breaches of this agreement in an appropriate manner.
- Welcome enquiries from parents/caregivers or students about the safe, responsible and respectful use of ICT.

Parents

- Discuss the relevant information in this agreement with their child and explain why it is important.
- Remind students of this agreement, when necessary, when they are using ICT.
- Contact the Principal, Deputy Principal or class teacher to discuss any questions or issues about this agreement.

The 'Eight Ps' of being a safe, responsible and respectful user of ICT at school and home

Polite

- Use appropriate and respectful language.
- Write and post material online that is appropriate for anyone that might see/hear it.
- Stay away from online harassment/bullying. Report online harassment/bullying if you see/hear it.
- Only post comments that are true. Ignore online rumours and do not share them



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Proper

- Be careful with the way you physically handle ICT equipment.
- Keep away from websites that have inappropriate/offensive material.
- Leave the settings of school computers/devices as they are.
- Only delete your own work from school computers/devices.
- Use school computers/devices only for educational purposes at school.
- Only use your own computer/device, unless you have permission.

Permanence

- Use clean language.
- Post positive photos and comments that will not offend others.
- Think about the consequences of what you write or post online.

Protection

- Only 'befriend' or talk to people online that you know facetoface.
- Do not give/share personal information online.
- Let an adult know if a stranger tries to contact you.
- Follow the age restrictions of social media websites.

Privacy

- Only tell your passwords to a trusted adult.
- Only log on using your own username and password.
- Make usernames and email addresses that do not give any personal information about you.
- Make passwords that are complicated and difficult to 'crack'.
- Only give your email address to trusted and reliable websites (check with an adult if you're not sure).
- Set your settings for websites as "private".
- Avoid saving passwords on shared computers/devices.

Property

- Try to avoid copying and pasting information from websites for your own work.
- Reference/show acknowledgement/use a bibliography in your work, as much as you can, if you have used information/photos from the Internet.
- If you add photos to your work from the Internet, try to use 'Creative Commons' websites and search engines.

Photography

- Only post photos of other people if you have their permission.
- Avoid 'tagging' people online, especially children.
- Do not post photos that reveal information about people (eg, logo on a school uniform).

Physical

- Take regular breaks from computers/devices. Take longer breaks if you are getting sore eyes or hands from using computers/devices.
- Avoid using computers/devices just before bedtime.

Possible consequences for not showing the 'Eight Ps' at school and home:

- Loss of device/computer privileges.
- Redo work.
- Loss of playtime.
- Suspension.
- The steps outlined in our school's Anti Bullying Policy.
- Police involvement.